# privacy policy

date of last revision: 3/5/2018

# privacy

Bristol Buddhist Centre takes the issue of your online privacy seriously. If you have any questions concerning our privacy policy that are not addressed here, please contact as below:

# by post or in person

Chair of Bristol Buddhist Centre
Bristol Buddhist Centre
162 Gloucester Road
Bristol
BS7 8NT

# telephone

0117 9249991

If we can't answer your call do leave a message and we will get back to you as soon as we can.

### email

info@bristol-buddhist-centre.org

## information collection and use

http://bristol-buddhist-centre.org collects information you provide such as name, contact details and email address for which you gave your consent when you signed up to receive emails from us. You are not required to provide this information except when booking a course, workshop or making any other online purchase. We use your contact details so that we can contact you in case of issues with changes to classes, payment and similar circumstances and to send you our newsletter. We use your banking details to process donations you have made us and to send you a receipt for such donations. We also use your personal data to claim Gift Aid, if applicable.

**bristol-buddhist-centre.org** also collects information about your use of our website including IP address, how much time you spend on the site and what you like to view, from both registered users and general visitors to the site. This data is used solely to manage the website, track usage and improve our website services. This information does not identify the user personally and may be shared with third-parties to provide more relevant services, for example with google analytics.

We keep your data until you inform us that you no longer wish to receive news from us.

## email opt in/opt out

We may use your email address to send periodic email newsletters regarding our classes, offers and events. However, we will only do so if you have given us your permission. If you change your mind at a later date simply click on the word 'Unsubscribe' on the email newsletter.

## links

bristol-buddhist-centre.org contains links to other Triratna websites which you may find useful or of interest. We are not responsible for the privacy policies and/or practices on other sites. When linking to another site, the user should satisfy themselves as to the privacy policy stated on that site. Our privacy policy only governs information collected on our site.

# correcting, updating or removing personal information

Anybody attending events at the Bristol Buddhist Centre may modify or remove any of their personal information at any time by contacting the centre directly using the contact details shown above and on the 'Contact Us' page of this site. You can also request that we give you a copy of the data we hold on you in a machine-readable format.

# sharing and disclosure of information we collect

We will never sell or trade your personal data or disclose your personal information to any third party unless we believe that disclosure is necessary:

- 1. To conform to legal requirements
- 2. To protect our rights
- 3. To protect the safety of members of the public or those attending the Buddhist Centre
- 4. The server that hosts this website is situation in the USA, so your data may be transferred outside the EEA. We are satisfied however that the USA provides appropriate safeguards which include the EU-US Privacy-Shield framework

#### use of cookies

**bristol-buddhist-centre.org** uses cookies to store visitors' preferences and to record session information, to customise newsletter, advertising, and web page content based on browser type and user profile information. We do not link the information we store in cookies to any personally identifiable to notify you when a cookie is set. Each browser is different, so check the "Help" menu of your browser to learn how to change your cookie preferences. However, you will need to enable cookies from bristol-buddhist-centre.org in order to use some functions on the site.

# copyright

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